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WILLIAMS & CONNOLLY

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August 6, 1992

HOLLIS M. GREENLAW

(202) 434-5028

EDWARD BENNETT WILLIAMS (1920-1988)
PAUL R. CONNOLLY (1922-1978)

VIA CERTIFIED MAIL - RETURN RECEIPT REQUESTED

Internal Revenue Service
EP/EO Division
P. O. Box 17010
Baltimore, Maryland 21203

Re: National Association of Veterans'
Research and Education Foundations - Form 1023

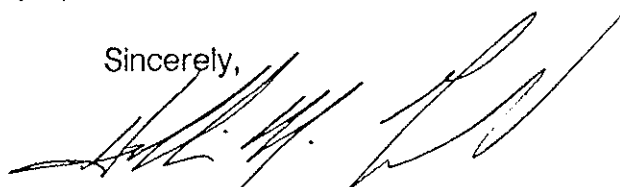
Dear Sir/Madam:

Enclosed are the following documents relating to the above Association's application for exempt status:

1. Form 1023
2. Form 8718 (with attached check for \$375.00)
3. Two Form 872-C
4. Form 2848
5. Conformed copy of Articles of Incorporation and Amendment
6. By-laws
7. Consulting Services Agreement

Please contact me if you have any questions.

Sincerely,



Hollis M. Greenlaw

HMG:jln
Enclosures

Form **1023**
(Rev. September 1990)
Department of the Treasury
Internal Revenue Service

**Application for Recognition of Exemption
Under Section 501(c)(3) of the Internal Revenue Code**

OMB No. 1545-0056

If exempt status is
approved, this application
will be open for public
inspection.

Read the instructions for each Part carefully.

A User Fee must be attached to this application.

If the required information and appropriate documents are not submitted along with Form 8718 (with payment of the appropriate user fee), the application may be returned to you.

Part I Identification of Applicant

1a Full name of organization (as shown in organizing document) National Association of Veterans' Research and Education Foundations		2 Employer identification number (If none, see instructions.) 52 : 1784596
1b c/o Name (if applicable)		3 Name and telephone number of person to be contacted if additional information is needed Lon E. Musslewhite, Esq. (202) 434-5074
1c Address (number, street, and room or suite no.) 311 Massachusetts Avenue, N.E.		
1d City or town, state, and ZIP code Washington, D.C. 20002		4 Month the annual accounting period ends May
5 Date incorporated or formed May 19, 1992	6 Activity codes (See instructions.) 123 149 161	
7 Check here if applying under section: a <input type="checkbox"/> 501(e) b <input type="checkbox"/> 501(f) c <input type="checkbox"/> 501(k)		
8 Did the organization previously apply for recognition of exemption under this Code section or under any other section of the Code? If "Yes," attach an explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
9 Has the organization filed Federal income tax returns or exempt organization information returns? If "Yes," state the form numbers, years filed, and Internal Revenue office where filed. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		

10 Check the box for your type of organization. BE SURE TO ATTACH A COMPLETE COPY OF THE CORRESPONDING DOCUMENTS TO THE APPLICATION BEFORE MAILING.

- a ☒ Corporation— Attach a copy of your Articles of Incorporation, (including amendments and restatements) showing approval by the appropriate State official; also include a copy of your bylaws.
- b ☐ Trust— Attach a copy of your Trust Indenture or Agreement, including all appropriate signatures and dates.
- c ☐ Association— Attach a copy of your Articles of Association, Constitution, or other creating document, with a declaration (see instructions) or other evidence the organization was formed by adoption of the document by more than one person; also include a copy of your bylaws.

If you are a corporation or an unincorporated association that has not yet adopted bylaws, check here ☐

I declare under the penalties of perjury that I am authorized to sign this application on behalf of the above organization and that I have examined this application, including the accompanying schedules and attachments, and to the best of my knowledge it is true, correct, and complete.

Please
Sign
Here

Barbara J. Wain

Richard F. Fleury, MD
(Signature)

Executive Director

Treasurer
(Title or authority of signer)

August 6, 1992
(Date)

For Paperwork Reduction Act Notice, see page 1 of the instructions.

Complete the Procedural Checklist (page 7 of the instructions) prior to filing.

Part I Activities and Operational Information

- 1 Provide a detailed narrative description of all the activities of the organization—past, present, and planned. Do not merely refer to or repeat the language in your organizational document. Describe each activity separately in the order of importance. Each description should include, as a minimum, the following: (a) a detailed description of the activity including its purpose; (b) when the activity was or will be initiated; and (c) where and by whom the activity will be conducted.

See Attachment 1.

- 2 What are or will be the organization's sources of financial support? List in order of size.

See Attachment 1.

- 3 Describe the organization's fundraising program, both actual and planned, and explain to what extent it has been put into effect. Include details of fundraising activities such as selective mailings, formation of fundraising committees, use of volunteers or professional fundraisers, etc. Attach representative copies of solicitations for financial support.

See Attachment 1.

Part III Activities and Operational Information (Continued)**4** Give the following information about the organization's governing body:**a** Names, addresses, and titles of officers, directors, trustees, etc.

See Attachment 1.

b Annual Compensation

See Attachment 1.

c Do any of the above persons serve as members of the governing body by reason of being public officials or being appointed by public officials?☐ Yes ☒ No

If "Yes," name those persons and explain the basis of their selection or appointment.

d Are any members of the organization's governing body "disqualified persons" with respect to the organization (other than by reason of being a member of the governing body) or do any of the members have either a business or family relationship with "disqualified persons"? (See the specific instructions for line 4d.)☐ Yes ☒ No

If "Yes," explain.

5 Does the organization control or is it controlled by any other organization?
Is the organization the outgrowth of (or successor to) another organization, or does it have a special relationship with another organization by reason of interlocking directorates or other factors?☐ Yes ☒ No☒ Yes ☐ No

If either of these questions is answered "Yes," explain.

See Attachment 1.

6 Does or will the organization directly or indirectly engage in any of the following transactions with any political organization or other exempt organization (other than 501(c)(3) organizations): (a) grants; (b) purchases or sales of assets; (c) rental of facilities or equipment; (d) loans or loan guarantees; (e) reimbursement arrangements; (f) performance of services, membership, or fundraising solicitations; or (g) sharing of facilities, equipment, mailing lists or other assets, or paid employees?☐ Yes ☒ No

If "Yes," explain fully and identify the other organizations involved.

7 Is the organization financially accountable to any other organization?
If "Yes," explain and identify the other organization. Include details concerning accountability or attach copies of reports if any have been submitted.☐ Yes ☒ No

Part II Activities and Operational Information (Continued)

- 8 What assets does the organization have that are used in the performance of its exempt function? (Do not include property producing investment income.) If any assets are not fully operational, explain their status, what additional steps remain to be completed, and when such final steps will be taken. If "None," indicate "N/A."

N/A

- 9a Will any of the organization's facilities or operations be managed by another organization or individual under a contractual agreement? ☒ Yes ☐ No
- b Is the organization a party to any leases? ☐ Yes ☒ No
- If either of these questions is answered "Yes," attach a copy of the contracts and explain the relationship between the applicant and the other parties.

See Attachment 1.

- 10 Is the organization a membership organization? ☒ Yes ☐ No
- If "Yes," complete the following:

- a Describe the organization's membership requirements, and attach a schedule of membership fees and dues.

See Attachment 1.

- b Describe your present and proposed efforts to attract members, and attach a copy of any descriptive literature or promotional material used for this purpose.

See Attachment 1.

- c What benefits do (or will) your members receive in exchange for their payment of dues?

See Attachment 1.

- 11a If the organization provides benefits, services or products, are the recipients required, or will they be required, to pay for them? ☐ N/A ☒ Yes ☐ No
- If "Yes," explain how the charges are determined, and attach a copy of your current fee schedule.

See Attachment 1.

- b Does or will the organization limit its benefits, services or products to specific individuals or classes of individuals? ☐ N/A ☒ Yes ☐ No
- If "Yes," explain how the recipients or beneficiaries are or will be selected.

See Attachment 1.

- 12 Does or will the organization attempt to influence legislation? ☒ Yes ☐ No
- If "Yes," explain. Also, give an estimate of the percentage of the organization's time and funds which it devotes or plans to devote to this activity.

See Attachment 1.

- 13 Does or will the organization intervene in any way in political campaigns, including the publication or distribution of statements? ☐ Yes ☒ No
- If "Yes," explain fully.

Part III

- [illegible]

Part III Technical Requirements (Continued)

7 Is the organization a private foundation?

- ☐ Yes (Answer question 8.)
☒ No (Answer question 9 and proceed as instructed.)

8 If you answer "Yes" to question 7, do you claim to be a private operating foundation?

- ☐ Yes (Complete Schedule E)
☐ No

After answering this question, go to Part IV.

9 If you answer "No" to question 7, indicate the public charity classification you are requesting by checking the box below that most appropriately applies:

THE ORGANIZATION IS NOT A PRIVATE FOUNDATION BECAUSE IT QUALIFIES:

- | | |
|---|--|
| (a) <input type="checkbox"/> As a church or a convention or association of churches
(CHURCHES MUST COMPLETE SCHEDULE A). | Sections 509(a)(1)
and 170(b)(1)(A)(i) |
| (b) <input type="checkbox"/> As a school (MUST COMPLETE SCHEDULE B). | Sections 509(a)(1)
and 170(b)(1)(A)(ii) |
| (c) <input type="checkbox"/> As a hospital or a cooperative hospital service organization, or a
medical research organization operated in conjunction with a hospital
(MUST COMPLETE SCHEDULE C). | Sections 509(a)(1)
and 170(b)(1)(A)(iii) |
| (d) <input type="checkbox"/> As a governmental unit described in section 170(c)(1). | Sections 509(a)(1)
and 170(b)(1)(A)(v) |
| (e) <input type="checkbox"/> As being operated solely for the benefit of, or in connection with, one
or more of the organizations described in (a) through (d), (g), (h), or (i)
(MUST COMPLETE SCHEDULE D). | Section 509(a)(3) |
| (f) <input type="checkbox"/> As being organized and operated exclusively for testing for public
safety. | Section 509(a)(4) |
| (g) <input type="checkbox"/> As being operated for the benefit of a college or university that is
owned or operated by a governmental unit. | Sections 509(a)(1)
and 170(b)(1)(A)(iv) |
| (h) <input checked="" type="checkbox"/> As receiving a substantial part of its support in the form of
contributions from publicly supported organizations, from a
governmental unit, or from the general public. | Sections 509(a)(1)
and 170(b)(1)(A)(vi) |
| (i) <input type="checkbox"/> As normally receiving not more than one-third of its support from
gross investment income and more than one-third of its support from
contributions, membership fees, and gross receipts from activities
related to its exempt functions (subject to certain exceptions). | Section 509(a)(2) |
| (j) <input type="checkbox"/> We are a publicly supported organization but are not sure whether we
meet the public support test of block (h) or block (i). We would like the
Internal Revenue Service to decide the proper classification. | Sections 509(a)(1)
and 170(b)(1)(A)(vii)
or
Section 509(a)(2) |

If you checked one of the boxes (a) through (f) in question 9, go to question 14.

If you checked box (g) in question 9, go to questions 11 and 12.

If you checked box (h), (i), or (j), go to question 10.

Part III Technical Requirements (Continued)

10 If you checked box (h), (i), or (j) in question 9, have you completed a tax year of at least 8 months?

☐ Yes—Indicate whether you are requesting:

☐ A definitive ruling (Answer questions 11 through 14.)

☐ An advance ruling (Answer questions 11 and 14 and attach 2 Forms 872-C completed and signed.)

☒ No—You must request an advance ruling by completing and signing 2 Forms 872-C and attaching them to your application.

11 If the organization received any unusual grants during any of the tax years shown in Part IV-A, attach a list for each year showing the name of the contributor; the date and the amount of the grant; and a brief description of the nature of the grant.

N/A

12 If you are requesting a definitive ruling under section 170(b)(1)(A)(iv) or (vi), check here ☐ and:

N/A

a Enter 2% of line 8, column (e) of Part IV-A _____

b Attach a list showing the name and amount contributed by each person (other than a governmental unit or "publicly supported" organization) whose total gifts, grants, contributions, etc., were more than the amount you entered on line 12a above.

13 If you are requesting a definitive ruling under section 509(a)(2), check here ☐ and: N/A

a For each of the years included on lines 1, 2, and 9 of Part IV-A, attach a list showing the name of and amount received from each "disqualified person."

b For each of the years included on line 9 of Part IV-A, attach a list showing the name of and amount received from each payer (other than a "disqualified person") whose payments to the organization were more than \$5,000. For this purpose, "payer" includes, but is not limited to, any organization described in sections 170(b)(1)(A)(i) through (vi) and any governmental agency or bureau.

14 Indicate if your organization is one of the following. If so, complete the required schedule. (Submit only those schedules that apply to your organization. Do not submit blank schedules.)

Is the organization a church?

Is the organization, or any part of it, a school?

Is the organization, or any part of it, a hospital or medical research organization?

Is the organization a section 509(a)(3) supporting organization?

Is the organization an operating foundation?

Is the organization, or any part of it, a home for the aged or handicapped?

Is the organization, or any part of it, a child care organization?

Does the organization provide or administer any scholarship benefits, student aid, etc.?

Has the organization taken over, or will it take over, the facilities of a "for profit" institution?

Yes	No	If "Yes," complete Schedule:
	X	A
	X	B
	X	C
	X	D
	X	E
	X	F
	X	G
	X	H
	X	I

Part IV Financial Data

Complete the financial statements for the current year and for each of the 3 years immediately before it. If in existence less than 4 years, complete the statements for each year in existence. If in existence less than 1 year, also provide proposed budgets for the 2 years following the current year.

A.—Statement of Revenue and Expenses

		Current tax year	3 prior tax years or proposed budget for 2 years			(e) TOTAL
		(a) From to	(b) 19	(c) 19	(d) 19	
Revenue	1 Gifts, grants, and contributions received (not including unusual grants—see instructions) . . .					
	2 Membership fees received . . .					
	3 Gross investment income (see instructions for definition) . . .					
	4 Net income from organization's unrelated business activities not included on line 3					
	5 Tax revenues levied for and either paid to or spent on behalf of the organization					
	6 Value of services or facilities furnished by a governmental unit to the organization without charge (not including the value of services or facilities generally furnished the public without charge)					
	7 Other income (not including gain or loss from sale of capital assets) (attach schedule) . . .					
	8 Total (add lines 1 through 7) . . .					
	9 Gross receipts from admissions, sales of merchandise or services, or furnishing of facilities in any activity that is not an unrelated business within the meaning of section 513					
	10 Total (add lines 8 and 9) . . .					
	11 Gain or loss from sale of capital assets (attach schedule) . . .					
	12 Unusual grants					
	13 Total revenue (add lines 10 through 12)					
Expenses	14 Fundraising expenses					
	15 Contributions, gifts, grants, and similar amounts paid (attach schedule) . . .					
	16 Disbursements to or for benefit of members (attach schedule) . . .					
	17 Compensation of officers, directors, and trustees (attach schedule)					
	18 Other salaries and wages					
	19 Interest					
	20 Occupancy (rent, utilities, etc.) . . .					
	21 Depreciation and depletion					
	22 Other (attach schedule)					
	23 Total expenses (add lines 14 through 22)					
	24 Excess of revenue over expenses (line 13 minus line 23)					

Part IV**Financial Data (Continued)**

B.—Balance Sheet (at the end of the period shown)		Current tax year Date
Assets		
1	Cash	1
2	Accounts receivable, net	2
3	Inventories	3
4	Bonds and notes receivable (attach schedule)	4
5	Corporate stocks (attach schedule)	5
6	Mortgage loans (attach schedule)	6
7	Other investments (attach schedule)	7
8	Depreciable and depletable assets (attach schedule)	8
9	Land	9
10	Other assets (attach schedule)	10
11	Total assets (add lines 1 through 10)	11
Liabilities		
12	Accounts payable	12
13	Contributions, gifts, grants, etc., payable	13
14	Mortgages and notes payable (attach schedule)	14
15	Other liabilities (attach schedule)	15
16	Total liabilities (add lines 12 through 15)	16
Fund Balances or Net Assets		
17	Total fund balances or net assets	17
18	Total liabilities and fund balances or net assets (add line 16 and line 17)	18
If there has been any substantial change in any aspect of your financial activities since the end of the period shown above, check the box and attach a detailed explanation		<input type="checkbox"/>

National Association of Veterans' Research and Education
Foundations
Form 1023

ATTACHMENT 1

Part II, Question 1

- (a) The National Association of Veterans' Research and Education Foundations (the "Association") was recently organized in the District of Columbia on May 19, 1992. The Association is organized exclusively for, and at all times will be operated exclusively for, educational, scientific and charitable purposes under section 501(c)(3) of the Internal Revenue Code of 1986.

The Association's purposes include educating the general public, veterans' groups, health professionals and other interested persons on the nature and value of research and educational activities conducted at the individual facilities of the United States Department of Veterans Affairs (the "Department"). Those research and educational activities will include ones that are supported by federal appropriations and ones that are supported and carried out by nonprofit corporations organized for the purpose of advancing biomedical research and education at the Department. They will encompass the following subjects: basic and clinical research, nursing practice, patient care, health care policy-making, health care financing and continuous quality improvement.

The Association also plans to provide scientific and administrative education, training and assistance to Class A members, to Department facilities that are establishing research and educational 501(c)(3) organizations, and to other interested individuals and organizations. The Association plans to give educational support and possibly financial assistance in the form of grants to Department facilities establishing such 501(c)(3) organizations.

The Association also plans to develop standards and practices for tax-exempt, non-profit corporations that have been established at Department facilities for the purpose of carrying out and supporting research and/or educational activities.

Having been recently organized, the Association is now planning its activities. At present, the Association plans to have four board meetings a year, one annual membership meeting and one all-day educational seminar for which entrance fees will be charged but which will be open to the general public. The Association hopes to schedule additional

National Association of Veterans' Research and Education
Foundations
Form 1023

educational seminars for the general public as its funding permits.

The Association intends to prepare, publish and distribute a newsletter. The newsletter will probably be published monthly and will go to members, potential members and other interested persons. It will provide, among other things, information on the activities and developments relevant to the Association, the Department and the Association's members.

Part II, Question 2

The following sources of financial support are anticipated but not ranked in order of size, because their size is presently unknown:

- (a) Dues from members;
- (b) Donations from private non-profit organizations supporting medical research and education;
- (c) Donations from commercial organizations that develop drugs and medical devices;
- (d) Donations from the general public;
- (e) Fees from educational seminars.

Part II, Question 3

The Association has not undertaken any fundraising activities at this time other than attempting informally to attract Class A members. No fund-raising program has yet been created. The Association's Board has established an Advisory Committee on Membership and Fundraising to study feasible means of fundraising.

At present, it is planned that fundraising will be performed by Board members and officers, all of whom are volunteers with the exception of the Executive Director.

National Association of Veterans' Research and Education
Foundations
Form 1023

Part II. Question 4

a. *DIRECTORS*

Clyde H. Corsaro
Director, VA Medical Center
800 Irving Avenue
Syracuse, NY 13210

Dallas G. Cross
AA/R&D, VA Medical Center
1660 So. Columbian Way
Seattle, WA 98108

Jeanette Evans-Hamilton
AA/R&D, VA Medical Center
4801 Linwood Boulevard
Kansas City, MO 64128

Ronald Flink
AA/R&D, VA Medical Center
Hines, IL 60141

Dr. Richard F. Levine
ACOS/R&D, VA Medical Center
50 Irving Street, N.W.
Washington, D.C. 20422

George McAdams
AA/R&D, VA Medical Center
4150 Clement Street
San Francisco, CA 94121

Nancy Parks
AA/R&D, VA Medical Center
1 Freedom Way
Augusta, GA 30910

Shirley Shetula
Executive Director
Veterans Medical Research Foundation
3550 La Jolla Village Avenue
San Diego, CA 92161

National Association of Veterans' Research and Education
Foundations
Form 1023

OFFICERS

Ronald Flink AA/R&D, VA Medical Center Hines, IL 60141	Chairman
Dallas G. Cross AA/R&D, VA Medical Center 1660 So. Columbian Way Seattle, WA 98108	Vice-Chairman
Jeanette Evans-Hamilton AA/R&D, VA Medical Center 4801 Linwood Boulevard Kansas City, MO 64128	Secretary
Dr. Richard F. Levine ACOS/R&D, VA Medical Center 50 Irving Street, N.W. Washington, D.C. 20422	Treasurer
Barbara F. West National Association of Veterans' Research and Education Foundations 311 Massachusetts Avenue, N.E. Washington, D.C. 20002	Executive Director

- b. The above individuals will not be paid for serving on the Board or as officers, with the exception of Barbara West, the Executive Director, who is not paid directly by the Association but is employed by The Office of Lynn Morrison. The Office of Lynn Morrison currently charges the Association a monthly fee of \$5,000 for its and Ms. West's services and is reimbursed for direct costs with a cap of \$2,000 for each three-month period.

Part II, Question 5

As explained in Article 6.2.1 of the Bylaws, at least five directors will be associated with a Class A member organization, provided that no two directors will be from the same U.S. Department of Veterans Affairs facility. At least two directors, however, must not be affiliated with any Class A member and will thereby represent the interested general public.

National Association of Veterans' Research and Education
Foundations
Form 1023

Part II, Question 9a

As explained in the attached copy of the agreement with The Office of Lynn Morrison, the Association has hired this organization to manage the Association.

To the best of the Association's knowledge, neither Lynn Morrison nor any member of her organization is otherwise related to the Association or any of its members. The Association has contracted for Lynn Morrison's services in lieu of having to establish its own administrative office.

Part II, Question 10

- a. The Association has two classes of members. Class A members will be comprised of tax-exempt, non-profit corporations that have been established to support and carry out research and/or educational activities at the various U.S. Department of Veterans Affairs (the "Department") facilities. Class B members will be comprised of the general public, i.e., any other individuals or organizations who are interested in the research and educational activities of the Association.

The dues structure has been established so that dues will not be burdensome and thus permit a broad cross-section of the interested public to become members of the Association. A Class A member's dues are set at 0.5% of the member's gross receipts for the preceding fiscal year, based on the member's IRS Form 990, with a minimum of \$50. The dues of a Class B member will be set at a flat \$50 a year.

- b. The Association is presently discussing methods of attracting members. The Executive Director will work closely with the Membership and Fund Raising Advisory Committee to develop the Association's membership base. The Association will distribute a newsletter to current and potential members. Potential members will likely be drawn from those in the scientific and health-care community who have an interest in the research being conducted at the various Department facilities. No descriptive literature or promotional material has yet been written.
- c. The only benefits to members are expected to be the receipt of the newsletter, the opportunity to attend the

National Association of Veterans' Research and Education
Foundations
Form 1023

annual membership meeting and the receipt of information concerning improving the operation of nonprofit research and education corporations established at Department facilities. The Association plans to give financial assistance in the form of grants to Department facilities establishing such 501(c)(3) organizations. The Association may offer financial assistance to its members, but only in rare and unusual situations.

Part II, Question 11

- a. The Association plans to charge an entrance fee to its all-day educational seminar. The amount of the fee may be set to cover expenses, but there will be no attempt to make any profit.
- b. See discussion at Part II, Question 10c. The all-day educational seminar will not be limited to specific classes or individuals. The annual membership meeting will, of course, be limited only to members. The Association will generally provide information about improving the operation of nonprofit research and education corporations established at Department facilities to both members and nonmembers. However, certain of this information will be provided only to members. All of this information will be drawn from the collective wisdom of the membership as well as the interactions of the Association with the Department.

Part II, Question 12

The Association will follow and may attempt to influence federal legislation affecting funding for Department facilities. This activity will constitute no more than 5% of the Association's total activities.

Part IV, Additional Information

See attached financial statements.

National Association of Veterans' Research and Education
Foundations
Form 1023

Additional Attachments

Form 8718 with User Fee

2 Forms 872-C, Consent to extend period of limitations

Form 2848, Power of attorney

Copy of approved Articles and By-laws

Copy of Consulting Services Agreement

ATTACHMENT 2

National Association of
Veterans' Research and Education Foundations

Statement of Revenue and Expenses

May 19, 1992 - May 31, 1992

Revenue:	Membership Dues	\$28,869.96
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Expenses	0
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Net Revenue	\$28,869.96
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ATTACHMENT 2

National Association of
Veterans' Research and Education Foundations

Statement of Revenue and Expenses

June 1 - July 31, 1992

Checking Account

Opening Balance		\$15,000.00	
Expenses			
	Lynn Morrison	\$5,000.00	
	Semler & Pritzker	495.00	
	Williams & Connolly	6,500.00	
	Internal Revenue		
	Service	<u>375.00</u>	
			<u>12,370.00</u>
Balance			\$ 2,630.00

Savings Account

Opening Balance	13,869.96
Income: Membership Dues	<u>5,332.86</u>
Balance	<u>19,202.82</u>

Total Assets	\$21,832.82
	=====

ATTACHMENT 2
National Association of
Veterans' Research and Education Foundations

Estimated Budget for Year One
(June 1 1992 - May 31 1993)

Opening Balance	\$ 28,869.96
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Income

Donations	\$15,000.00
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Membership Dues

Class A (25 new members at an average of \$2,000 each)	\$50,000.00
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Class B (15 members at \$50 each)	<u>750.00</u>	50,750.00
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Meeting Registration Fees (30 at \$150 each)	<u>4,500.00</u>
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Total Income	70,250.00
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Expenses

Accounting	3,000.00
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Administration

(postage, telephone, copying, messengers, fax, etc. and staff travel to 2 meetings)	10,000.00
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Meetings, including annual meeting and educational sessions (speakers, admin, etc.)	8,000.00
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Insurance	1,000.00
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Legal Fees	10,000.00
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Management (salaries, office)	60,000.00
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Scientific and Administrative

Educational and Training Costs (including grants to new 501 [c] [3] organizations)	<u>5,000.00</u>
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Total expenses	<u>97,000.00</u>
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Net worth	\$ 2,119.96
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ATTACHMENT 2
National Association of
Veterans' Research and Education Foundations

Estimated Budget for Year Two
(June 1, 1993 - May 31, 1994)

Opening Balance	\$ 2,119.96
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Income

Donations	\$ 25,000.00	
Membership Dues		
Class A (50 members at an average of \$2,400 each)	\$120,000.00	
Class B (30 members at \$50 each)	<u>1,500.00</u>	121,500.00
Meeting Registration Fees (45 at \$150)	<u>6,750.00</u>	
Total Income		153,250.00

Expenses

Accounting	\$ 3,000.00	
Administration (postage, telephone, copying, messengers, fax, etc. and staff travel to 2 meetings)	12,000.00	
Annual Meeting (speakers, admin, etc. for one meeting)	12,000.00	
Insurance	2,000.00	
Legal Fees	15,000.00	
Management (salaries, office)	70,000.00	
Scientific and Administrative Educational and Training Costs (including grants to new 501 [c] [3] organizations)	<u>15,000.00</u>	
Total Expenses		<u>129,000.00</u>
Net Worth		\$ 26,369.96

ATTACHMENT 2

National Association of
Veterans' Research and Education Foundations

Balance Sheet

July 31, 1992

Assets	(Cash)	\$21,832.82
Liabilities		<u>0</u>
Net Worth		\$21,832.82

Form

8718

(Rev. October 1990)

Department of the Treasury
Internal Revenue Service

1 Name of organization

**User Fee for Exempt Organization
Determination Letter Request**
▶ Attach this form to determination letter application.
(Form 8718 is NOT a determination letter application)

For IRS Use Only

Control number

Amount paid

User fee screener

National Association of Veterans' Research and Education Foundations

- 2 Type of request (check only one box and include a check or money order made payable to Internal Revenue Service for the amount of the indicated fee):
- a ☐ Initial request for an exempt organization determination letter (do NOT use for a pension plan determination letter) by an organization whose annual gross receipts have not exceeded (or are not expected to exceed) \$10,000, averaged over the preceding four taxable years, or new organizations which anticipate annual gross receipts averaging not more than \$10,000 during their first four years. If you check this box you must complete the income certification below.

Fee

\$ 150

Certification

I hereby certify that the annual gross receipts of _____ (enter name of organization) have not exceeded (or are not expected to exceed) \$10,000, averaged over the preceding four (or the first four) years of operation.

Signature ▶ _____ Title _____

\$ 375

**NATIONAL ASSOCIATION OF
VETERANS' RESEARCH & EDUCATION FOUNDATIONS**
311 MASSACHUSETTS AVENUE, NE
WASHINGTON, DC 20002

AMERICAN SECURITY BANK
WASHINGTON D.C.
15-55/540

1001

July 30, 1991

PAY TO THE ORDER OF Internal Revenue Service

\$ 375.00

Three hundred seventy-five dollars and no/100

DOLLARS

MEMO

Barbara J. West

⑈001001⑈ ⑈054000551⑈ 868 35 089⑈

NATIONAL ASSOCIATION OF VETERANS' RESEARCH AND EDUCATION FOUNDATIONS

1001

Fee for filing - 501 (c) (3) status

Form **872-C**

(Revised 9-90)

Department of the Treasury
Internal Revenue Service**Consent Fixing Period of Limitation Upon
Assessment of Tax Under Section 4940 of the
Internal Revenue Code**

(See instructions on reverse side.)

OMB No. 1545-0056

To be used with Form
1023. Submit in
duplicate.

Under section 6501(c)(4) of the Internal Revenue Code, and as part of a request filed with Form 1023 that the organization named below be treated as a publicly supported organization under section 170(b)(1)(A)(vi) or section 509(a)(2) during an advance ruling period,

National Association of Veterans'
Research and Education Foundations

(Exact legal name of organization as shown in organizing document)

311 Massachusetts Avenue, N.E.
Washington, D.C. 20002

(Number, street, city or town, state, and ZIP code)

} District Director of
Internal Revenue, or
Assistant Commissioner
(Employee Plans and
Exempt Organizations)

Consent and agree that the period for assessing tax (imposed under section 4940 of the Code) for any of the 5 tax years in the advance ruling period will extend 8 years, 4 months, and 15 days beyond the end of the first tax year.

However, if a notice of deficiency in tax for any of these years is sent to the organization before the period expires, the time for making an assessment will be further extended by the number of days the assessment is prohibited, plus 60 days.

Ending date of first tax year May 31, 1992
(Month, day, and year)

Name of organization (as shown in organizing document)
National Association of Veterans' Research
and Education Foundations

Date

August 6, 1992

Officer or trustee having authority to sign

Signature Richard Fleunie, MD Barbara J. West

For IRS use only

District Director or Assistant Commissioner (Employee Plans and Exempt Organizations)

Date

By ▶

Form **872-C**

(Revised 9-90)

Department of the Treasury
Internal Revenue Service**Consent Fixing Period of Limitation Upon
Assessment of Tax Under Section 4940 of the
Internal Revenue Code**

(See instructions on reverse side.)

OMB No. 1545-0056

To be used with Form
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National Association of Veterans'
Research and Education Foundations

(Exact legal name of organization as shown in organizing document)

311 Massachusetts Avenue, N.E.
Washington, D.C. 20002

(Number, street, city or town, state, and ZIP code)

} and the District Director of
Internal Revenue, or
Assistant Commissioner
(Employee Plans and
Exempt Organizations)

Consent and agree that the period for assessing tax (imposed under section 4940 of the Code) for any of the 5 tax years in the advance ruling period will extend 8 years, 4 months, and 15 days beyond the end of the first tax year.

However, if a notice of deficiency in tax for any of these years is sent to the organization before the period expires, the time for making an assessment will be further extended by the number of days the assessment is prohibited, plus 60 days.

Ending date of first tax year May 31, 1992
(Month, day, and year)

Name of organization (as shown in organizing document)

National Association of Veterans' Research
and Education Foundations

Date

August 6, 1992

Officer or trustee having authority to sign

Signature ▶ Richard Flewitt, MD Barbara J. West

For IRS use only

District Director or Assistant Commissioner (Employee Plans and Exempt Organizations)

Date

By ▶

Form **2848**
(Rev. March 1991)
Department of the Treasury
Internal Revenue Service

Power of Attorney and Declaration of Representative

OMB No. 1545-0150
Expires 5-31-93

For Paperwork Reduction and Privacy Act Notice, see the instructions.

Part I Power of Attorney

1 Taxpayer Information

Taxpayer name(s) and address (Please type or print.)

National Association of Veterans' Research and
Education Foundations
311 Massachusetts Avenue, N.E.
Washington, D.C. 20002

Social security number(s)

Employer identification
number

52-1784596

Plan number (if applicable)

Daytime telephone number
(202) 543-7273

hereby appoint(s) the following representative(s) as attorney(s)-in-fact:

2 Representative(s) (Please type or print.)

Name and address Lon E. Musslewhite
Williams & Connolly
725 Twelfth Street, N.W.
Washington, D.C. 20005

CAF No. _____

Telephone No. (202) 434-5074

Fax No. (202) 434-5029

Check if new: Address ☒ Telephone No. ☒

Name and address Lon S. Babby
Williams & Connolly
725 Twelfth Street, N.W.
Washington, D.C. 20005

CAF No. _____

Telephone No. (202) 434-5561

Fax No. (202) 434-5029

Check if new: Address ☒ Telephone No. ☒

Name and address Hollis M. Greenlaw
Williams & Connolly
725 Twelfth Street, N.W.
Washington, D.C. 20005

CAF No. _____

Telephone No. (202) 434-5028

Fax No. (202) 434-5029

Check if new: Address ☒ Telephone No. ☒

to represent the taxpayer(s) before the Internal Revenue Service for the following tax matters:

3 Tax Matters

Type of Tax (Income, Employment, Excise, etc.)	Tax Form Number (1040, 941, 720, etc.)	Year(s) or Period(s)
Income	1023	1992-1993

4 **Specific Use Not Recorded on Centralized Authorization File (CAF).**—If the power of attorney is for a specific use not recorded on CAF, please check this box. (See the instructions for *Specific Use Not Recorded on CAF* on page 4.) ☐

5 **Acts Authorized.**—The representatives are authorized to receive and inspect confidential tax information and to perform any and all acts that I can perform with respect to the tax matters described in line 3, for example, the authority to sign any agreements, consents, or other documents. The authority does not include the power to receive refund checks or the power to sign certain returns. (See instructions.)

List any specific additions or deletions to the acts otherwise authorized in this power of attorney: _____

Note: In general, an unenrolled preparer of tax returns cannot sign any document for a taxpayer. See Revenue Procedure 81-38, printed as Pub. 470, for more information.

Note: The tax matters partner/person of a partnership or S corporation is not permitted to authorize representatives to perform certain acts. See the instructions for more information.

6 **Receipt of Refund Checks.**—If you want to authorize a representative named in line 2 to receive, BUT NOT TO ENDORSE OR CASH refund checks, initial here _____ and list the name of that representative below.

Name of representative to receive refund check(s) ► _____

Form 2848 (Rev. 3-91)

Page 2

- 7 Notices and Communications.**—Notices and other written communications will be sent to the first representative listed in line 2.
- a If you want the second representative listed to receive such notices and communications, check this box ☐
- b If you do not want any notices or communications sent to your representative, check this box ☐
- 8 Retention/Revocation of Prior Power(s) of Attorney.**—The filing of this power of attorney automatically revokes all earlier power(s) of attorney on file with the Internal Revenue Service for the same tax matters and years or periods covered by this document. If you do not want to revoke a prior power of attorney, check here ☐
- YOU MUST ATTACH A COPY OF ANY POWER OF ATTORNEY YOU WANT TO REMAIN IN EFFECT.**
- 9 Signature of Taxpayer(s).**—If a tax matter concerns a joint return, both husband and wife must sign if joint representation is requested, otherwise, see the instructions. If signed by a corporate officer, partner, guardian, tax matters partner/person, executor, receiver, administrator, or trustee on behalf of the taxpayer, I certify that I have the authority to execute this form on behalf of the taxpayer.
- If this power of attorney is not signed, it will be returned.

Richard F. Levine, M.D. August 6, 1992 Treasurer
Signature Date Title (if applicable)

Richard F. Levine, M.D.
Print Name

Barbara F. West August 6, 1992 Executive Director
Signature Date Title (if applicable)

Barbara F. West
Print Name

Part II Declaration of Representative

Under penalties of perjury, I declare that:

- I am not currently under suspension or disbarment from practice before the Internal Revenue Service;
- I am aware of regulations contained in Treasury Department Circular No. 230 (31 CFR, Part 10), as amended, concerning the practice of attorneys, certified public accountants, enrolled agents, enrolled actuaries, and others;
- I am authorized to represent the taxpayer(s) identified in Part I for the tax matter(s) specified there; and
- I am one of the following:
 - a Attorney—a member in good standing of the bar of the highest court of the jurisdiction shown below.
 - b Certified Public Accountant—duly qualified to practice as a certified public accountant in the jurisdiction shown below.
 - c Enrolled Agent—enrolled as an agent under the requirements of Treasury Department Circular No. 230.
 - d Officer—a bona fide officer of the taxpayer organization.
 - e Full-Time Employee—a full-time employee of the taxpayer.
 - f Family Member—a member of the taxpayer's immediate family (i.e., spouse, parent, child, brother, or sister).
 - g Enrolled Actuary—enrolled as an actuary by the Joint Board for the Enrollment of Actuaries under 29 U.S.C. 1242 (the authority to practice before the Service is limited by section 10.1(d)(1) of Treasury Department Circular No. 230).
 - h Unenrolled Return Preparer—an unenrolled return preparer under section 10.7(a)(7) of Treasury Department Circular No. 230.

► If this power of attorney is not signed, it will be returned.

Designation—Insert above letter (a–h)	Jurisdiction (state) or Enrollment Card No.	Signature	Date
a	D.C.	Lon E. [Signature]	8-3-92
a	D.C.	David [Signature]	8-5-92
a	D.C.	[Signature]	8-3-92

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF CONSUMER AND REGULATORY AFFAIRS
BUSINESS REGULATION ADMINISTRATION



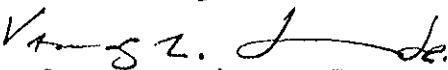
C E R T I F I C A T E

THIS IS TO CERTIFY that all applicable provisions of the DISTRICT
OF COLUMBIA NONPROFIT CORPORATION ACT have been complied with and
accordingly, this CERTIFICATE of INCORPORATION is hereby issued to
NATIONAL ASSOCIATION OF VETERANS' RESEARCH AND EDUCATION
CORPORATIONS

as of MAY 19TH , 1992 .

Barbara E. Brown
Acting Director

James E. Kerr
Administrator
Business Regulation Administration


Vandy L. Jamison, Jr.

Assistant

Superintendent of Corporations
Corporations Division

Sharon Pratt Kelly
Mayor

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF CONSUMER AND REGULATORY AFFAIRS
BUSINESS REGULATION ADMINISTRATION



THIS IS TO CERTIFY that the pages attached hereto constitute a full, true and complete copy of:

CERTIFICATE AND ARTICLES OF INCORPORATION OF NATIONAL
ASSOCIATION OF VETERANS' RESEARCH AND EDUCATION CORPORATIONS
AS RECEIVED AND FILED MAY 19, 1992.

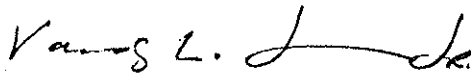
as the same appears of record in this office.

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the seal of this office to be affixed, this the 19TH day of MAY, 1992.

Barbara E. Brown
Acting Director

James E. Kerr
Administrator
Business Regulation Administration

Assistant


VANDY L. JAMISON, JR.
Superintendent of Corporations
Corporations Division

Government of the District of Columbia
Sharon Pratt Kelly, Mayor

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF CONSUMER AND REGULATORY AFFAIRS
BUSINESS REGULATION ADMINISTRATION



C E R T I F I C A T E

THIS IS TO CERTIFY that all applicable provisions of the DISTRICT
OF COLUMBIA NONPROFIT CORPORATION ACT have been complied with and
accordingly, this CERTIFICATE of INCORPORATION is hereby issued to
NATIONAL ASSOCIATION OF VETERANS' RESEARCH AND EDUCATION
CORPORATIONS

as of MAY 19TH , 1992 .

Barbara E. Brown
Acting Director

James E. Kerr
Administrator
Business Regulation Administration

Vandy L. Jamison, Jr.
Assistant Superintendent of Corporations
Corporations Division

Sharon Pratt Kelly
Mayor

FILED

MAY 19 1992

BY: *W*

ARTICLES OF INCORPORATION

OF THE

NATIONAL ASSOCIATION OF VETERANS' RESEARCH AND EDUCATION CORPORATIONS

(A Corporation of the District of Columbia)

The undersigned, all being adult persons at least twenty-one years of age, do hereby associate ourselves as incorporators with the intention of forming a non-profit corporation and adopt the following Articles of Incorporation under and by virtue of the provisions of Title 29, Chapter 5, of the District of Columbia Code (The District of Columbia Nonprofit Corporation Act), as amended, and do hereby certify as follows:

FIRST: The name of the corporation shall be NATIONAL ASSOCIATION OF VETERANS' RESEARCH AND EDUCATION CORPORATIONS

SECOND: The existence of the corporation shall be perpetual.

THIRD: (a) The corporation is organized and shall be operated exclusively for scientific, educational and charitable purposes, within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, and the regulations thereunder (the "Code"). Such purposes include, without limitation: (i) promoting public awareness and educating the general public, veterans' groups, health professionals and other interested persons and organizations about the nature and value of biomedical research and educational activities at the United States Department of Veterans Affairs Medical Center (the "Department") and other facilities; (ii) establishing and promulgating standards and practices for biomedical research and education by nonprofit, Section 501(c) organizations established at individual facilities of the Department; (iii) providing education, training and assistance to members, to facilities of the Department that seek to establish research or educational nonprofit, Section 501(c) organizations, and to other interested persons and organizations, for the purpose of advancing biomedical research and education at the Department; (iv) making charitable grants to Section 501(c)(3) organizations, and (v) acquiring and expending resources needed to carry out these exempt purposes and functions.

(b) The corporation shall have all the rights and powers conferred upon nonprofit organizations organized under the laws of the District of Columbia (including, without limitation, maintaining and dealing with real and personal property in any manner whatsoever), consistent with the foregoing purposes and objects. The Corporation shall not possess or exercise any power or authority, or engage directly or indirectly in any activity, that will or might

prevent it at any time from qualifying as an organization described in Sections 501(c)(3) and 170(c)(2) of the Code, contributions to which are deductible under Section 170(a) of the Code. No part of the net earnings or assets of the Corporation shall inure to the benefit of any director or officer of the Corporation, or any other private individual, except that the Corporation shall be authorized and empowered to pay reasonable compensation for services rendered consistent with its purposes. No substantial part of the activities of the Corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation. The Corporation shall not directly or indirectly participate or intervene (including the publishing or distributing of statements) in any political campaign on behalf of, or in opposition to, any candidate for public office.

FOURTH: The corporation is to have members, which shall be either (1) a non-profit corporation established to support and carry out research and/or educational activities at facilities of the United States Department of Veterans Affairs, or (2) a private individual or representative of some other organization interested in the purposes of the corporation.

FIFTH: The corporation shall have two classes of members, as described above. All members shall have the same qualifications and rights, except that the right to vote for the board of directors shall be vested only in the non-profit research corporations described above.

SIXTH: The election of directors shall be provided in the by-laws.

SEVENTH: The internal affairs of the corporation shall be provided for in the by-laws. Upon dissolution or final liquidation of the Corporation, all assets remaining after application and distributions of assets as required by applicable provisions of the District of Columbia Nonprofit Corporations Act, shall be distributed exclusively for the purposes of the Corporation among one or more organizations exempt from Federal income taxation under Section 501(c)(3) of the Code.

EIGHTH: The address, including street and number, of its initial registered office and principal place of business is Department of Veterans Affairs Medical Center, 50 Irving St. N.W., Washington, D.C. 20422, and the name of its initial registered agent is Dr. James D. Finkelstein.

NINTH: The number of Directors constituting the initial Board of Directors is eight and the names and addresses, including street and number of the persons who are to serve as the initial directors until the first annual meeting or until their successors be elected and qualified are:

<u>NAME</u>	<u>ADDRESS</u>
Clyde H. Corsaro	Director, VA Medical Center 800 Irving Avenue Syracuse, NY 13210
Dallas G. Cross	AA/R&D, VA Medical Center 1660 So. Columbian Way Seattle, WA 98108
Jeanette Evans-Hamilton	AA/R&D, VA Medical Center 4801 Linwood Blvd. Kansas City, MO 64128
Ronald Flink	AA/R&D, VA Medical Center Hines, IL 60141
Dr. Richard F. Levine	ACOS/R&D, VA Medical Center 50 Irving Street N.W. Washington, D.C. 20422
George McAdams	AA/R&D, VA Medical Center 4150 Clement St. San Francisco CA 94121
Nancy Parks	AA/R&D, VA Medical Center 1 Freedom Way Augusta, GA 30910
Shirley Shetula	Exec. Dir., Veterans Medical Research Foundation 3550 La Jolla Village Avenue San Diego, CA 92161

TENTH: The name and address, including street and number, of each incorporator is:

<u>NAME</u>	<u>ADDRESS</u>
Dr. Richard F. Levine	ACOS/R&D, DVA Medical Center 50 Irving Street, NW Washington, Dc 20422
Lon S. Babby	839-17th Street, NW Washington, DC 20006
Lon E. Musslewhite	839-17th Street, NW Washington, DC 20006

IN WITNESS WHEREOF, the incorporators have each signed these Articles of Incorporation and each acknowledge the same to be his act.

Richard F. Levine, M.D.

Richard F. Levine, M.D.

Lon S. Babby

Lon S. Babby

Lon E. Musslewhite

Lon E. Musslewhite

CITY OF WASHINGTON)
DISTRICT OF COLUMBIA)

SS:

The foregoing instrument has been duly subscribed and sworn to me by Dr. Richard F. Levine, Lon S Babby, and Lon E. Musslewhite, incorporators, this 19th day of *May*, 1992.

Notary Public *Angeline M. Johnson*

My Commission Expires

ANGELINE M. JOHNSON

My Commission Expires

June 14, 1994

BYLAWS
of the

NATIONAL ASSOCIATION OF VETERANS' RESEARCH AND EDUCATION FOUNDATIONS

TABLE OF CONTENTS		Page
ARTICLE 1	NAME AND PURPOSES	
Section 1.1	Name	1
Section 1.2	Purpose	1
Section 1.3	Inurement	1
ARTICLE 2	OFFICES	2
ARTICLE 3	MEMBERS	
Section 3.1	Membership	2
Section 3.2	Procedures for Admission as a Member	2
Section 3.3	Transfer of Membership	2
Section 3.4	Resignation of Members	2
Section 3.5	Removal of Members	2
Section 3.6	Voting	2
Section 3.7	Meetings of Membership	3
Section 3.8	Notice to Members	3
Section 3.9	Quorum	3
Section 3.10	Presiding Officers	3
Section 3.11	Proxies	3
Section 3.12	Voting By Mail	3
Section 3.13	Unanimous Written Consent	3
ARTICLE 4	DUES	
Section 4.1	Permanent and Corporate Members	3
Section 4.2	Payment of Dues	4
ARTICLE 5	INTERIM BOARD OF DIRECTORS	
Section 5.1	Identity and General Powers	4
Section 5.2	Term of Office	4
ARTICLE 6	BOARD OF DIRECTORS	
Section 6.1	General Powers	4
Section 6.2	Number of Directors	4
Section 6.3	Term of Directors	5
Section 6.4	Election of Directors	5
Section 6.5	Nomination of Directors	5
Section 6.6	Removal of Directors	5
Section 6.7	Resignation of Directors	5
Section 6.8	Vacancies	5
Section 6.9	Meetings of Directors	5
Section 6.10	Notice of Meetings	5

Section 6.11	Quorum	6
Section 6.12	Manner of Acting	6
Section 6.13	Presiding Officer	6
Section 6.14	Compensation	6
Section 6.15	Informal Action by Directors	6
Section 6.16	Presumption of Assent	6
ARTICLE 7	COMMITTEES OF THE BOARD	
Section 7.1	Committees - General	6
Section 7.2	Board Committees	7
Section 7.3	Advisory Committees	7
Section 7.4	Advisory Sub-Committees	7
Section 7.5	Quorum	7
Section 7.6	Unanimous Written Consent	8
Section 7.7	Minutes	8
Section 7.8	Telephonic Meetings	8
ARTICLE 8	NOTICES	
Section 8.1	Notices	8
Section 8.2	Waiver of Notice	8
Section 8.3	Waiver of Notice by Attendance	8
ARTICLE 9	OFFICERS	
Section 9.1	Number of Officers	8
Section 9.2	Election of Officers and Term of Office.	8
Section 9.3	Removal of Officers	9
Section 9.4	Vacancies	9
Section 9.5	Chairman of the Board	9
Section 9.6	Vice-Chairman of the Board	9
Section 9.7	Treasurer	9
Section 9.8	Executive Director	9
Section 9.9	Secretary	9
ARTICLE 10	INDEMNIFICATION AND INSURANCE	
Section 10.1	Indemnification	9
Section 10.2	Insurance	10
ARTICLE 11	RULES OF ORDER	10
ARTICLE 12	AGENTS AND REPRESENTATIVES	10
ARTICLE 13	CONTRACTS	10
ARTICLE 14	FISCAL YEAR	10
ARTICLE 15	INVESTMENTS	10
ARTICLE 16	EXEMPT ACTIVITIES	11

ARTICLE 17	AMENDMENTS TO BYLAWS	
Section 17.1	By the Board of Directors 11
Section 17.2	By the Members 11
ARTICLE 18	BOOKS AND RECORDS 11
ARTICLE 19	CORPORATE SEAL 11

BYLAWS
of the

NATIONAL ASSOCIATION OF VETERANS' RESEARCH AND EDUCATION FOUNDATIONS

ARTICLE 1
NAME AND PURPOSES

Section 1.1 Name. The name of this corporation shall be **National Association of Veterans' Research and Education Foundations** (hereinafter the "Corporation").

Section 1.2 Purposes. The Corporation is organized exclusively for, and at all times will be operated exclusively for, educational, scientific and charitable purposes under Section 501(c)(3) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue law, the "Code"). More specifically, such purposes include, but are not limited to:

- . educating the general public, veterans' groups, health professionals and other interested parties about the nature and value of research and educational activities at individual facilities of the United States Department of Veterans Affairs (hereinafter the "Department"), including activities that are supported by federal appropriations and those that supported and carried out by the member non-profit corporations, on subjects including, but not limited to, basic and clinical research, nursing practice, patient care, health care policymaking, health care financing, and continuous quality improvement;
- . considering, establishing and promulgating high standards and practices for non-profit, Section 501(c)(3) corporations established at Department facilities for the carrying out and support of research and/or educational activities;
- . providing scientific and administrative education, training and assistance to member non-profit corporations, to facilities of the Department which seek to establish research or educational non-profit corporations, and to other members, interested persons and organizations for the purpose of advancing biomedical research and education at the Department;
- . participating in any and all other related activities that are permitted under the District of Columbia Nonprofit Corporation Act, consistent with the Corporation's purposes and not prohibited by Section 501(c)(3), including, but not limited to, making grants to Section 501(c)(3) organizations, and acquiring and expending resources needed to carry out these exempt purposes and functions.

Section 1.3 Inurement. No part of the net earnings of the Corporation shall inure to the benefit of, or be distributable to, its directors, officers, or other private person, except that the Corporation shall be authorized and empowered to pay reasonable compensation for services rendered or to make payments and distributions in furtherance of the purposes of the corporation.

ARTICLE 2 OFFICES

The principal office of the Corporation shall be located and continuously maintained in the District of Columbia. The Corporation may have other offices, as determined by the Board of Directors. The Corporation shall maintain in the District of Columbia a registered office and a registered agent whose office is identical with such registered office as required by the District of Columbia Nonprofit Corporation Act.

ARTICLE 3 MEMBERS

Section 3.1 Membership. The Corporation shall be a membership corporation. There shall be two classes of members, one of which ("Class A") shall be non-profit corporations established to support and carry out research and/or educational activities at facilities of the Department. The second ("Class B") shall consist of private individuals and of representatives of other types of organization that are interested in the purposes and activities of the corporation. Class B members shall have the privileges of participation in all activities of the Corporation, excluding the right to vote.

Section 3.2 Procedures for Admission as a Member. Any Class A organization eligible for membership in the Corporation shall make application by submitting a resolution by its board of directors to the Executive Director of the Corporation. Such communication shall include a copy of the organization's most recent IRS Form 990 and full payment of the annual dues. Interested private individuals may seek an application form from the Executive Director of the Corporation and shall include the appropriate amount of dues and information as to personal or professional relationships with any other federal, Departmental, veterans or health-oriented organizations. Other organizations may apply by submitting the appropriate dues and a corporate statement of their purposes. Applications shall be reviewed and acted upon by the Executive Committee, subject to review by the Board of Directors as the Board deems advisable.

Section 3.3 Transfer of Membership. Membership in this Corporation is not transferable or assignable.

Section 3.4 Resignation of Members. Any Member may resign by giving written notice of the resignation to the Corporation. Annual dues will not be refunded or prorated in such a circumstance.

Section 3.5 Removal of Members. Any Member may be removed upon the affirmative vote of three-fourths (3/4) of the entire Board of Directors.

Section 3.6 Voting. Unless otherwise provided by statute, Members of Class A shall be entitled to vote on any matter which properly comes before the Members. Each such Member shall have one (1) vote. The election of directors shall be as provided for in Article 6. Each such Member shall designate one (1) individual who will vote on behalf of the Member at membership meetings. If a quorum is present, the affirmative vote of the majority of Class A Members present at the meeting shall be the act of the Members unless the vote of a greater number is required by statute, except that in the election of directors, those receiving the greatest number of votes shall be deemed elected even though receiving less than a majority.

Section 3.7 Meetings of Membership. There shall be an Annual Meeting of the Members for the purpose of transacting any business which may properly come before such meeting. Such annual meeting shall be held each calendar year, at such time and place as shall be designated by the Board of Directors. Special meetings of the Members shall be held whenever such a meeting is called by the Board of Directors.

Section 3.8 Notice to Members. Written notice stating the place, day, and hour of the meeting and, in cases of a special meeting, the purpose or purposes for which the meeting is called, shall be mailed to every Member of the Corporation, not less than thirty (30) days or more than ninety (90) days before the meeting, either personally or by mail, by the Executive Director. If mailed, such notice shall be deemed to be delivered when deposited in the United States mail addressed to the Member at its address as it appears on the books and records of the Corporation, with postage prepaid thereon. The attendance of a Member representative at any meeting shall constitute a waiver of the notice of such meeting, except where a Member representative attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened.

Section 3.9 Quorum. At any meeting of the Members, the presence, in person, of fifty percent (50%) of Class A Member representatives shall constitute a quorum, except as otherwise provided by statute. A duly organized meeting of Members may continue to do business until adjournment, notwithstanding the withdrawal of enough Members to leave less than a quorum. If less than a quorum is initially in attendance, then the meeting may be adjourned to a fixed date, time, and place.

Section 3.10 Presiding Officers. All meetings of the Members shall be presided over by the Chairman of the Board. If the Chairman is not present, the Vice-Chairman of the Board shall preside over the meeting. If the Vice-Chairman is not present, a Chairman of the meeting shall be elected by the Members present at the meeting and shall serve as Chairman at that meeting only. If the Secretary is not present, the Executive Director of the Corporation shall appoint a Secretary of the meeting. The Chairman of the meeting may determine the qualification of voters and the results of ballots.

Section 3.11 Proxies. At all meetings of Members, a Member may vote by proxy executed in writing by the Member or by its duly authorized representative. Such proxy shall be filed with the Executive Director of the Corporation before or at the time of the meeting. No proxy shall be valid after eleven (11) months from the date of its execution, unless otherwise provided in the proxy.

Section 3.12 Voting by Mail. At all meetings of Members, voting on all matters, including the election of directors, may be conducted by mail.

Section 3.13 Unanimous Written Consent. Any action required by law to be taken at a meeting of the Members may be taken without a meeting if a consent in writing, setting forth the action so taken, shall be signed by all the Members entitled to vote with respect to the subject matter thereof and filed with the minutes of the proceedings of the Members. Any such consent shall have the same force and effect as a unanimous vote of the Members.

ARTICLE 4 DUES

Section 4.1 Setting Dues. The dues for Class A and Class B members shall be set by the Board of Directors. Dues are payable to the Corporation and shall be sent to the Executive Director. The

Executive Director shall have the authority, upon application by a Member, to waive or reduce the annual dues, on a case by case basis, for that Member.

Section 4.2 Payment of Dues. The dues of all Class A Members of the Corporation shall be payable annually by June 1 of each year. If the dues of any Member are unpaid for a period of thirty (30) days after such dues become payable, that membership shall automatically terminate on that date by reason of such nonpayment, subject to reinstatement at the sole discretion of the Board of Directors. The deadline may be extended upon written request, at the discretion of the Executive Director. Any Member that is admitted between one June 1 and the next shall have the full year dues payable immediately upon becoming a Member, without pro-rating.

ARTICLE 5 INTERIM BOARD OF DIRECTORS

Section 5.1 Identity and General Powers. The initial Board of directors named in the Articles of Incorporation of the Corporation shall serve as the interim Board of Directors until such time as directors are elected pursuant to the provisions of Article 6. The Interim Board of Directors shall have all of the rights, powers and responsibilities of the Board of Directors as delineated in Article 6, including, but not limited to, the authority to establish and appoint one or more committees.

Section 5.2 Term of Office. The Interim Board of Directors shall hold office until their successors are elected and qualified. The Corporation shall hold an Annual Meeting of Members in September, 1992, for the purpose of electing the regular Board of directors pursuant to the provisions of Article 6. Thereafter, the Board of Directors shall be elected pursuant to the provisions of Article 6.

ARTICLE 6 BOARD OF DIRECTORS

Section 6.1 General Powers. The property and affairs of the Corporation shall be managed by its Board of Directors. All the corporate powers, except as otherwise provided herein or by law, shall be and are hereby vested in and shall be exercised by the Board of Directors.

Section 6.2 Number of Directors. The number of directors shall be eight, calculated in accordance with this Section 6.2. As used in these bylaws, the term, "entire Board of Directors," shall mean the total number of Directors entitled to vote (i.e., seven), which the Corporation should have if there were no vacancies, whether or not such Directors are in attendance at a meeting of the Board of Directors.

6.2.1 Member Origins. There shall be five different Class A Member organizations represented on the Board, such that no two Directors are from the same Departmental facility. In addition, there shall be two Directors not affiliated with any Departmental non-profit corporation and representing the interested public, such as persons affiliated with veterans' service organizations, medical or public health organizations, etc., who may or may not be Class B members of the Corporation.

6.2.2 Directors' Backgrounds. There shall be one Board Member who is a Medical Center Director at a Department facility, one Director who is either a Chief of Staff or an Associate Chief of Staff at a Department facility, and three (3) Board Members who are Executive Directors (but not also a Medical Center Director, Chief of Staff or Associate Chief of Staff) of Member

organizations.

6.2.3 DVA Central Office Representative. The Associate Chief Medical Director for R&D of the Department, or his/her designee, shall be a member, ex officio, of the Board, without vote.

Section 6.3 Term of Directors. The Board of Directors shall have terms of two years, all concurrent, from an annual meeting until their replacement at an annual meeting two years later. An individual may serve no more than three consecutive terms as a Director.

Section 6.4 Election of Directors. The election shall occur biennially, at an Annual Meeting of the Members of the Corporation.

Section 6.5 Nomination of Directors. At least eight weeks prior to the Annual meeting of Members, the Nominating Committee shall solicit from the Members' Boards nominations of individuals for the Board of Directors. Such nominations must be in writing, include a biography no longer than one-half page, signed by the proposed individual authorizing that his name be submitted for election, and delivered to the Nominating committee not less than four weeks prior to the Annual Meeting of Members. The Nominating Committee shall review all such nominations and shall present to the Members a slate of no more than twelve nominees to be voted on.

Section 6.6 Removal of Director. A Director may be removed, with or without cause, by the Member organization that nominated such Director.

Section 6.7 Resignation of Directors. Any director may resign at any time upon notice to the Chairman. Unless otherwise specified in the notice, the resignation shall take effect immediately upon receipt, and the acceptance of the resignation shall not be necessary to make it effective. In the event an organization's membership is terminated for non-payment of dues pursuant to Section 4.2 or because of resignation pursuant to Section 3.4, any Director from such terminated Member shall be deemed to have resigned his/her position as a Director of the Corporation upon termination of the Member's membership.

Section 6.8 Vacancies. If a Director position becomes vacant, such vacancy may be filled by the affirmative vote of a majority of the remaining Directors, though less than a quorum of the Board of Directors. A Director elected to fill a vacancy shall be elected for the unexpired term of his or her predecessor in office.

Section 6.9 Meetings of Directors. The Board of Directors shall hold regular meetings at least once each quarter of each year, the first meeting to be held at the same place as and immediately after the Annual Meeting of Members. No notice shall be required for the meeting of Directors to be held after the Annual Meeting of Members. At least one other regular meeting of the Board of Directors will be held at such place within or without the District of Columbia, and upon such notice as prescribed by Section 6.10 or where not inconsistent with these Bylaws, by resolution of the Board of Directors. If not objected to in writing by at least five of the eight Directors, two other regular meetings may be held by means of a conference telephone call or by any means of communication by which all persons participating in the meeting are able to hear one another at the same time. Additional, special meetings of the Board may be held by written request of at least four Directors to the Executive Director of the Corporation.

Section 6.10 Notice of Meetings. At least 45 days prior to each regular or special meeting, the Executive Director shall solicit from the Directors information about their individual schedules so that

he/she can select a date within the appropriate time frame that is convenient to the greatest possible number of Directors. Notice of all Directors' meetings, except as herein otherwise provided, shall be given by mailing or telefax the same at least twenty (20) days before the meeting to the usual business or residence address of the Director. Neither the business to be transacted at, nor the purpose of, any regular or special meeting of the Board of Directors need be specified in the notice of such meeting, unless specifically required by law or by these Bylaws.

Section 6.11 Quorum. The presence in person of at least a majority of the members of the Board of Directors shall constitute a quorum of the transaction of business at any meeting of the Board. Four Directors with vote will suffice for this purpose.

Section 6.12 Manner of Acting. The act of a majority of the Directors present at a meeting at which a quorum is present shall be the act of the Board of Directors, unless the act of a greater number is required by law or these Bylaws.

Section 6.13 Presiding Officer. All meetings of the Board shall be presided over by the Chairman of the Board. If the Chairman of the Board is not present, the Vice-Chairman shall serve as Chairman for that meeting only. If the Vice-Chairman of the Board is not present, the directors present shall elect a Chairman of the meeting who shall serve as Chairman for that meeting only. If the Secretary is not present, the Chairman of the meeting shall appoint a Secretary of the meeting.

Section 6.14 Compensation. Other than payment for expenses associated with attendance at regular or special meetings, the Board of Directors shall not be paid for serving on the Board.

Section 6.15 Informal Action by Directors. Any action required by law to be taken at a meeting of Directors, or any action which may be taken at a meeting of Directors, may be taken without a meeting if a consent in writing, setting forth the action so taken, shall be signed by all of the Directors.

Section 6.16 Presumption of Assent. A director of the Corporation who is present at a meeting of the directors at which action or any corporate matter is taken shall be presumed to have assented to the action taken unless (i) his/her abstention from the vote is entered into the minutes of the meeting; (ii) his/her dissent is entered in the minutes of the meeting; (iii) he/she files his/her written dissent or abstention to the action with the Secretary of the meeting before the meeting is adjourned; or (iv) he/she forwards his/her written dissent or abstention by registered mail to the Executive Director of the Corporation immediately after adjournment of the meeting. Such right to dissent may not be exercised by a director who voted in favor of such action.

ARTICLE 7 COMMITTEES OF THE BOARD

Section 7.1 Committees - General. The Board of Directors, in accordance with the provisions of this Article 7, may designate one or more committees. Each committee designated by the Board of Directors shall have a minimum of two (2) members. Each such committee, to the extent provided in such resolution, shall have and may exercise all of the authority that is delegated to said committee by the Board of Directors. The designation of a committee and the delegation thereto of authority shall not operate to relieve the Board of Directors, or any member thereof, of any responsibility imposed upon it or him/her by law. Committee appointments shall be for a one year term unless otherwise specified by the Board of Directors. Any committee member may be removed upon the vote of the Board of directors

that would be required to elect such person to a committee.

Section 7.2 Board Committees. The Board of Directors, by resolution adopted by a majority of the entire Board of Directors, may designate and appoint one or more committees, including, but not limited to, a Finance Committee and a Nominating Committee, that have the authority of the Board of Directors that is delegated to such committees ("Board Committees"). Only members of the Board of Directors may normally be appointed to serve on Board Committees. The Nominating Committee shall be selected by the Board from the Class A Members. The Board of Directors shall designate the Chairman and Assistant Chairman of each Board Committee.

7.2.1 Finance Committee. The Finance Committee shall be chaired by the Treasurer and comprised of such Directors as the Board deems advisable. The Finance Committee shall review all audits of the Corporation, whether by an independent auditing firm or the appropriate corporate officers, and promptly report thereon to the entire Board of Directors. The Finance committee shall prepare, with the assistance of the Executive Director, the annual budget and any quarterly revisions, for submission to the Board of Directors for approval, as well as any recommendations it may have from time to time with respect to financial reporting and accounting practices and policies, and financial, accounting and operational controls and safeguards.

7.2.2 Nominating Committee. The Nominating Committee shall review all nominations submitted for election to the Board of Directors and shall propose a slate to be voted upon for election as under Article 6, above. It shall be comprised of three Class A Members, one representing the public, one who is a facility Director, Chief of Staff or Associate Chief of Staff, and one who is also an Executive Director of a member Corporation.

Section 7.3 Advisory Committees. The Board of Directors, by resolution adopted by a majority of the Board of directors, may from time to time create and appoint advisory committees to the Board of Directors whose functions shall not include participation in the operating management of the Corporation ("Advisory Committees"). Advisory Committees shall not have any of the authority of the Board of Directors. Persons who are not members of the Board of directors may be appointed to Advisory Committees. Advisory Committees shall serve to advise the Board of Directors on matters important to the Corporation. The Board of Directors shall designate the Chairman and Assistant Chairman of each Advisory Committee, except that a Corporate Advisory Board may be created to advise the Board of Directors and/or the Executive Director on an individual basis, without the committee meetings and organizational structure specified in Sections 7.4 through 7.8.

Section 7.4 Advisory Sub-Committees. Each Advisory Committee shall have the authority to establish sub-committees and invest herein such powers and duties as it may deem desirable. The designation of a subcommittee and the election of its members shall be subject to the approval of the Executive Committee. The sub-committees shall be subject to the same rules and regulations as the committees and all references in these Bylaws to committees shall, where the context requires, also refer to subcommittees.

Section 7.5 Quorum. The presence of a majority of the members of a committee shall constitute a quorum for the transaction of business by the committee and the act of the majority of the committee members present at a meeting at which a quorum is present shall be the act of the committee. If a quorum shall not be present at any meeting of a committee, the committee members present may adjourn the meeting from time to time, without notice other than announcement at the meeting, until a quorum shall

be present.

Section 7.6 Unanimous Written Consent. Any action required or permitted to be taken at a meeting of any committee may be taken without a meeting if a consent in writing, setting forth the action, shall be signed by all the committee members and filed with the Secretary of the Corporation. such consent shall have the same force and effect as a unanimous vote of such committee.

Section 7.7 Minutes. Each committee shall keep regular minutes of its proceedings and report the same to the Board of Directors when required.

Section 7.8 Telephonic Meetings. Any or all committee members may participate in a meeting or a committee by means of a conference telephone call or by any means of communication by which all persons participating in the meeting are able to hear one another at the same time. Participation in a meeting by such means shall constitute presence of persons at the meeting.

ARTICLE 8 NOTICES

Section 8.1 Notices. Notices to directors and members, as required by statute or these Bylaws, shall be in writing and delivered personally, by mail or telefax to the directors and members at their addresses appearing on the books of the Corporation or supplied by them for the purpose of notice. Notice by mail shall be deemed to be given as of the date the notice is deposited in the United States mail, with postage prepaid thereon.

Section 8.2 Waiver of Notice. Whenever, under the provisions of these Bylaws, the Articles of Incorporation, or of any statute; a Member or director is entitled to any notice, a waiver thereof in writing signed by the person or persons entitled to such notice, whether before or after the time stated therein, shall be equivalent to the giving of such notice. Neither the business to be transacted at nor the purpose of any regular or special meeting of the members or of the Board of Directors need be specified in the waiver of notice of such meeting.

Section 8.3 Waiver of Notice by Attendance. The attendance of any Director or Member at a meeting shall constitute a waiver of notice of such meeting unless such attendance at a meeting by the Director or Member is for the purpose of objecting to the transaction of business because the meeting is not lawfully called or convened.

ARTICLE 9 OFFICERS

Section 9.1 Number of Officers. The officers of the Corporation shall consist of a Chairman of the Board, a Vice-Chairman of the Board, a Treasurer, an Executive Director, a Secretary and such other officers with such powers and duties not inconsistent with these Bylaws as may be appointed and determined by the Board of Directors. The Chairman of the Board, Vice-Chairman of the Board and the Treasurer must be chosen from among the directors of the Corporation.

Section 9.2 Election of Officers and Term of Office. The officers shall be elected by the new Board of Directors at each annual meeting for a term of two years or until their successors are elected.

Section 9.3 Removal of Officers. Any officer elected or appointed by the Board of Directors may be removed by the Board of Directors whenever in its judgement the best interests of the Corporation would be served thereby.

Section 9.4 Vacancies. A vacancy in any office may be filled by the Board of Directors for the unexpired portion of the term.

Section 9.5 Chairman of the Board. The Chairman of the Board shall preside at all meetings of the Board of Directors and shall perform such other tasks as may from time to time be assigned to him by the Board of Directors.

Section 9.6 Vice-Chairman of the Board. During the absence or disability of the Chairman, the Vice-Chairman shall exercise all the functions of the Chairman, and when so acting, shall have all the powers of and be subject to all the restrictions upon the Chairman. The Vice Chairman shall have such powers and discharge such duties as may be assigned to him from time to time by the Board of Directors.

Section 9.7 Treasurer. The Treasurer of the Corporation shall perform all duties incident to that office. He or she may be required to be bonded for the faithful performance of his or her duties, in such sum and with such sureties as the Board of Directors may require. He or she may sign, with the Chairman of the Board or any other proper officer of the Corporation authorized by the Board of Directors, any deeds, mortgages, bonds, contracts, or other instruments which the Board of Directors has authorized to be executed, except in cases where the signing and execution thereof shall be expressly delegated by the Board of Directors or by these Bylaws or by statute to some other officer or agent of the Corporation.

Section 9.8 Executive Director. The Executive Director shall be the principal executive officer of the Corporation and, except as otherwise provided in these Bylaws, shall supervise and control all of the routine business and affairs of the corporation, and shall perform all duties incident to the office of Executive Director and such other duties as may be prescribed by the Board of Directors from time to time, including seeing that all notices are given in accordance with these Bylaws or as required by law and being custodian of the corporate records.

Section 9.9 Secretary. The Secretary shall: (i) act as Secretary of all meetings of the Board of Directors and of such other committees as the Board of Directors shall specify; (ii) keep the minutes thereof in the proper book or books; (iii) see that the reports, statements, and other documents required by law are properly kept and filed; and (iv) in-general, perform all the duties incident to the office of Secretary and such duties incident to the office of Secretary as may from time to time be assigned by the Board of Directors, the Chairman, the Vice-Chairman or the Executive Director. The books, records and papers in the hands of the Secretary shall at all times be subject to the inspection, supervision and control of the Board of Directors and the Executive Director. At the expiration of his or her term of office, the Secretary shall turn over to his or her successor in office all books, records, papers and other properties of the Corporation.

ARTICLE 10 INDEMNIFICATION AND INSURANCE

Section 10.1 Indemnification. To the full extent permitted by and in accordance with the procedures prescribed in the laws of the District of Columbia, the Corporation shall indemnify any and all of the Directors and any and all of the officers, employees, agents, and representatives of the

Corporation for certain expenses and other amounts paid in connection with legal proceedings in which any such person becomes involved by reason of serving in any such capacity with or for the Corporation.

Section 10.2 Insurance. The Corporation shall have the power to purchase and maintain insurance on behalf of any person who is or was a director, officer, employee, or agent of the Corporation, or is or was serving at the request of the Corporation as a director, officer, employee, or agent of another corporation, partnership, joint venture, trust, or other enterprise against any expenses incurred in any proceeding and any liabilities asserted against him/her and incurred by him/her in any such capacity, or arising out of his/her status as such, whether or not the Corporation would have the powers to indemnify him/her against such expenses or liabilities under the provisions of this Article.

ARTICLE 11 RULES OF ORDER

The latest edition of Robert's Rules of Order shall be the parliamentary guide for meetings of the Members, Board of Directors, committees and subcommittees when not in conflict with the Articles of Incorporation or these Bylaws.

ARTICLE 12 AGENT AND REPRESENTATIVES

The Board of Directors may appoint agents and representatives of the Corporation, with such powers and to perform such acts and duties on behalf of the Corporation, as they may deem fit.

ARTICLE 13 CONTRACTS

The Board of Directors may authorize any officer or agent to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Corporation, and such authority may be general or confined to a specific instance, and unless so authorized by the Board of Directors, no officer, agent, or employee shall have any power or authority to bind the Corporation by any contract or to pledge its credit, or any purposes or to any amount.

ARTICLE 14 FISCAL YEAR

The fiscal year of the Corporation shall end on the last day of June.

ARTICLE 15 INVESTMENTS

The Corporation shall have the right to retain all or any part of any securities or properties acquired by it and to invest and reinvest any funds held by it, according to the judgement of the Board of Directors; provided, however, that no action shall be taken by or on behalf of the Corporation if such action would result in the denial of Federal tax exemption to the Corporation under Section 501(c)(3) of the Internal Revenue Code of 1986, or any successor provision or provisions thereto.

**ARTICLE 16
EXEMPT ACTIVITIES**

Notwithstanding any other provision of these Bylaws, no Director, officer, employee, agent or representative of this Corporation shall take any action or carry on any activity by or on behalf of the Corporation not permitted to be taken or carried on by any organization described in Section 501(c)(3) of the Internal Revenue Code of 1986, or any successor provision or provisions thereof.

**ARTICLE 17
AMENDMENTS TO BYLAWS**

Section 17.1 By the Board of Directors. These Bylaws may be altered, amended, or repealed and new bylaws may be adopted by the affirmative vote of a majority of a quorum of the Board of Directors at any regular or special meeting of the Board of Directors.

Section 17.2 By the Members. The members may not amend these bylaws.

**ARTICLE 18
BOOKS AND RECORDS**

The Corporation shall keep correct and complete books and records of account and shall also keep minutes of the proceedings of the Board of Directors, committees, and sub-committees at the registered or principal office of the Corporation. All books and records of the Corporation may be inspected by a Director for any proper purpose at any reasonable time.

**ARTICLE 19
CORPORATE SEAL**

The Board of Directors shall provide for a corporate seal for the Corporation which may be used by causing it, or a facsimile thereof, to be impressed or affixed or in any other manner reproduced.

The undersigned Secretary of the Corporation hereby certified that the foregoing Bylaws are a true and correct copy of the Bylaws of the Corporation adopted as of May 27, 1992.



CONSULTING SERVICES AGREEMENT

BETWEEN

LYNN MORRISON

AND

THE NATIONAL ASSOCIATION OF VETERANS'

RESEARCH AND EDUCATION FOUNDATIONS

JULY 15, 1992 TO OCTOBER 14, 1992

CONSULTING SERVICES AGREEMENT

This agreement dated as of July 7, 1992 is between Lynn Morrison ("the Consultant") and the National Association of Veterans' Research and Education Foundations ("the Association"). In consideration of the mutual promises contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, and intending to be legally bound, the Consultant and the Association agree as follows:

1. Term

This agreement commences as of July 15, 1992 and will continue through October 14, 1993; provided however, that either the Consultant or the Association may terminate this agreement if the other party fails to perform any of its obligations hereunder, including failure to perform the consulting services or failure to make the payments required hereunder, and such failure continues for a period of thirty days after written notification is given by one party to the other party which has failed to perform.

2. Consulting Services

The Consultant will provide the services described in Addendum 1.

3. Payment

In consideration of the performance of the consulting services described in Addendum 1 hereof, the Association will pay the Consultant a monthly fee of \$5,000. Payments are to be made on the fifteenth day of July, 1992; the fifteenth day of August, 1992; and the fifteenth day of September, 1992.

The Consultant will present an itemized bill to the Association for direct costs, exclusive of office and personnel charges, incurred on the Association's behalf on a bimonthly basis, with the total amount for the

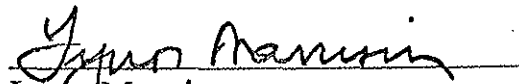
3-month period limited to \$2,000.00. The Association will reimburse the Consultant for such direct expenses within one month of receiving the bill. If at any time it appears that the direct costs will exceed the specified limit, the Consultant will notify the Association in writing and obtain written approval before incurring additional expenses.

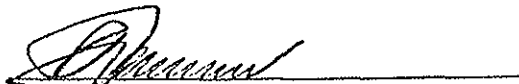
4. **Miscellaneous**

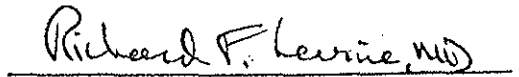
This agreement may not be assigned by either of the parties hereto without the written consent of the other.

This agreement sets forth the entire agreement of the parties with respect to the subject matter hereof and may not be amended except by a writing signed by both parties.

IN WITNESS HEREOF, the parties hereto have executed this agreement on the day and year first written above.


Lynn Morrison


Ron Flink
Interim Chairman of the Board
National Association of Veterans'
Research and Education Foundations


Richard Levine
Interim Treasurer
National Association of Veterans'
Research and Education Foundations

SERVICES TO BE PROVIDED

Administrative Services

- ▣ Establishment and management of bank accounts and internal financial recording system
- ▣ Establishment and staffing of phone line
- ▣ Printing of stationery
- ▣ Creation of database of members and potential members
- ▣ Mailings to Membership (not to exceed five for the three-month period)
- ▣ Assistance with organization of September national meeting and attendance at meeting by one staff person

Membership Recruitment Services

- ▣ Establishment of sub-contract with consultant for development of membership recruitment materials
- ▣ Distribution of materials to the membership
- ▣ Follow-up phone calls and letters to potential members
- ▣ Distribution of newsletter to potential members with membership application form enclosed

Washington Representation

- Inclusion in newsletter of reports on VA research appropriations and any legislative action of special interest to the Foundations
- Educate the membership as to the status of VA medical care budgets and funding levels for VA research programs
- Track opportunities to inform VA Central Office about policy matters relevant to the operation of the VA Foundations