



Danielle Fleumer <danielle@sibcr.org>

---

## Fwd: Increase of micro purchase threshold 91-1452438

7 messages

---

Jude Harlan <jude@sibcr.org>

Thu, Oct 4, 2018 at 2:52 PM

To: "Danielle Belisle, MPA" <danielle@sibcr.org>, Elena Alexander <elena@sibcr.org>, Rebecca Walker <rebecca@sibcr.org>

We received approval!

----- Forwarded message -----

From: Brandon, Andrea (HHS/ASFR) <Andrea.Brandon@hhs.gov>

Date: Thu, Oct 4, 2018 at 2:10 PM

Subject: RE: Increase of micro purchase threshold 91-1452438

To: Jude Harlan <jude@sibcr.org>

Hello Mr. Harlan,

I am writing this e-mail in response to your e-mail dated September 26, 2018, which requests that the Seattle Institute for Biomedical and Clinical Research (SIBCR) be allowed to use a micro-purchase threshold at \$25,000 based on the fact that SIBCR has obtained a "clean audit opinion" under 2 CFR 200 Subpart F (Single Audit Act); for the audited year ending September 30, 2017.

I am hereby approving your request; effective immediately. As I am responding as expeditiously as possible, there will not be another correspondence sent to you regarding this approval. Therefore, please retain this e-mail approval as your official response for your records. Please contact me if you require further assistance.

Sincerely,

Andrea L. Brandon

Andrea L. Brandon, MPA

Deputy Assistant Secretary

Office of Grants and Acquisition Policy and Accountability

OS/ASFR/OGAPA

200 Independence Avenue, SW | Rm 536H | Washington, DC 20201

202.690.6426

202.492.7567 cell



Transparent Data, Agile Solutions, Empowered Partners

**From:** Jude Harlan <[jude@sibcr.org](mailto:jude@sibcr.org)>  
**Sent:** Thursday, October 04, 2018 4:42 PM  
**To:** Brandon, Andrea (HHS/ASFR) <[Andrea.Brandon@hhs.gov](mailto:Andrea.Brandon@hhs.gov)>  
**Subject:** Fwd: Increase of micro purchase threshold 91-1452438

Jude Harlan | Director of Finance | Seattle Institute For Biomedical and Clinical Research | 206-204-6183

***Mission: To improve the health and well-being of Veterans through research and education conducted at the VA Puget Sound.***



Ms Brandon-

I am checking back to see if you received our request, and are the appropriate person for review.

I understand you may have many, many requests such as these.

I just wanted to check in.

Thank you.

----- Forwarded message -----  
**From:** Jude Harlan <[jude@sibcr.org](mailto:jude@sibcr.org)>  
**Date:** Wed, Sep 26, 2018 at 12:25 PM

Subject: Increase of micro purchase threshold 91-1452438

To: <Andrea.Brandon@hhs.gov>

Dear Ms. Brandon-

I have left a voice mail asking if you are the contact for our organization to request an increase in the micro purchase threshold.

HHS is our cognizant agency, and a colleague of mine previously contacted you for the same request.

In the event that you are my contact, our organization would like to request an increase in our micro purchase threshold from \$10,000 to \$25,000.

Attached are our audited financial statements, single audit and current indirect cost rate agreement for the year ended September 30, 2017.

The reasons for this request are as follows:

1. As stated on Page 9 of our Single Audit report , we qualify as a low-risk auditee.
2. We have had no external audit findings related to internal controls in our financial statements, or over compliance of our federal awards.
3. A threshold amount of \$25,000 for micro purchases will enable us to increase the efficiency of our operations.

Thank you very much for your consideration in this matter. Please contact me at 206.499.7136 if you have questions or if I need to send this to a different contact at HHS.

Regards,

Jude Harlan | Director of Finance | Seattle Institute For Biomedical and Clinical Research | 206-204-6183

***Mission: To improve the health and well-being of Veterans through research and education conducted at the VA Puget Sound.***